



**EMBASSY OF JAMAICA AND
MISSION TO THE EUROPEAN UNION**

Ref. No. 230.5

APPLICATION FOR AN APOSTILLE AUTHENTICATION

Dear Prospective Applicant,

The Embassy of Jamaica and Mission to the European Union wishes to acknowledge receipt of your enquiry about the apostille/legalisation procedure for Jamaican documents which will be used in the following territories:

- Belgium
- France
- Luxembourg
- Monaco
- The Netherlands
- Portugal
- Spain

Kindly note that you will be required to fill in the attached **Apostille Authentications Application Form** and submit along with the documents to be certified to the Embassy by courier or you can make an appointment to visit the Embassy.

The documents will be transmitted to the relevant authority in Kingston, Jamaica for certification. The processing time is approximately six (6) to eight (8) weeks.

Please note that the cost is **35 euros per document** including consular fees and **20 euros for return postage**. Kindly note that return postage is done by registered mail via BPost. The Embassy shall not be liable for postage delays, loss or damage caused by BPost. Alternatively, you may make your own arrangements for the return of your documents by private courier such as DHL.

Payment for the processing of your documents should be made on the Embassy's account as follows:

**ING Bank, Rond-Point Schuman 8
B-1040 Brussels
Account N°310 -1389882-55 (Embassy of Jamaica)
IBAN No: BE31 3101 3898 8255
BIC: BBRUBEBB**

Kind regards.